

**MINUTES OF THE MEETING OF SHAWBURY PARISH  
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY  
MARCH 9<sup>TH</sup>. 2010 at 7.00pm.**

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**Public Session:**

No members of the public were in attendance and no issues were raised

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**Present:**

Mr. S. Jones (Chairman)  
Mrs. J. Manley  
Mr. D. Baldwin  
Mrs. F. Medley  
Mr. J. Kennedy  
Mr. R. Bailey  
Mr. A. Brown  
Mr. R. Pinches  
Mrs. S. Dove  
Mr. S. Dodd  
Mrs. T. Howells

**In Attendance:**

MACR G. Longmuir (RAF Shawbury)  
The Parish Clerk

Prior to the start of the meeting the Chairman welcomed NACR Graeme Longmuir to the meeting and informed Members that he was replacing Sqdn Ldr. D. Lewis as RAF Shawbury's representative on the Council.

**09/180 Apologies.**

No apologies were tabled.

**09/181 Disclosure of Personal and Prejudicial Interests:**

No interests declared.

**09/82 Minutes of the Meeting held on February 9<sup>th</sup>. 2010**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true copy.

**09/183 Matters Arising:**

**1. Cycle Track (09/167(2))**

Mr. Bailey said that he had still not been able to carry out the recommended changes because of the inclement weather but asked the Clerk to contact Nobridge Ltd. about additional grass cutting.

**2. Village Security (09/167(3))**

The Clerk updated Members on the developments in relation to the erection of a CCTV camera:

- (a) Shropshire Council had stated that a planning application was required and this included giving the Diocese 21 days notice of the intention, as they owned the car park.
- (b) The Village Hall Committee had agreed to allow the use of the hall for the storage of the recording equipment but a contract was needed.
- (c) Mr. Dave Rogers (Shropshire Council) had agreed to produce a contract outlining what Shropshire Council would do and also promised to supply some notices.
- (d) Mr. Bailey had produced a draft letter for delivery to local residents. This to be sent out under the Chairman's name when planning approval had been granted.
- (e) Mr. Bailey had arranged to meet with the police to confirm their support for the development.

### 3. Poynton Road/Recreation Ground Hedge (09/167(6))

The Clerk reported that he was still awaiting a response from the Diocese Committee

### 4. Garage Sign (09/167(8))

The Chairman had spoken to the owner of the garage about the position of the sign and he had confirmed that the sign had not been moved since planning approval had been given. He had no objections to it being moved or a smaller sign put in place but only if the Council were prepared to pay for the work.

### 5. Loose Dogs on Recreation Ground (09/167(9))

Because of the cost involved and the difficulty in policing the problem, Members decided to accept the legal advice not to apply for a bye law to stop people allowing loose dogs on the Recreation Ground. Instead they would initially seek voluntary co-operation and Mr. Dodd agreed to get some signs printed and erected, asking people to keep their dogs on a leads.

### 6. Dog Fouling:

An e mail to the Chairman from the Beat Officer had been sent to all Members. In it she had stated that dog fouling was the latest police priority in Shawbury and meetings had taken place with the Dog Warden to prepare a plan of action. All houses would be leafleted about dog owner's responsibilities; both schools had been visited and children would be designing posters, the best of which would be put on display and the doctor's surgery was being asked to display details of the health hazards from dog faeces.

Mr. Bailey gave further information about the fixed penalty notices that could be issued by the Dog Warden, Authorised Community Support Officers and Designated Council Officers. He also confirmed that these notices could be issued if a witness statement was given by anyone seeing an offence being committed.

### 7. Highways:

Shropshire Council had agreed to look into the possibility of erecting 'Elderly People Crossing' signs on the A53 either side of the village shops.

### 8. Streetlight (09/167(11))

Allianz Insurance had approved the quotation from NWP for the replacement of the light in White Lodge Park and the work was underway.

### 9. Fly Tipping (09/1709c5)

It was noted that the refuse had been cleared.

10. Consecration of the extended Burial Ground (09/167(13))

Clerk reported that this could not proceed until the approval for change of use had been renewed. He had completed the application form for this and notified the Diocese of the situation.

11. Car Park Renovation (09/172)

Clerk reported that:

- (a) Shropshire Council's Planning Department had stated that planning approval was not required, providing the replacement boundary fence on the road side did not exceed one metre.
- (b) Sue Thomas (Regeneration Officer) was still seeking possible grant aid but was hopeful of grants from Cycle Shropshire and a disability group.
- (c) Mr. Brown agreed to draw up a detailed specification to enable quotes to be obtained.

12. Shropshire Council – Wem and Shawbury Joint Committee (09/167(15))

Shropshire Council is holding an LJC summit event on April 29<sup>th</sup>.to evaluate the current work and look at how improvements can be made. There would be an opportunity for the representative from Shawbury to raise concerns about naming a substitute member. Mr. Kennedy would be attending.

**09/184 Correspondence**

The following correspondence was brought to the attention of Members:

1. Shropshire Council – notice of the adoption of Millbrook Drive and Erdington Close.
2. Shropshire Council – Urban and Rural Speed Limit Policy.
3. NALC – Development Strategy and Business Plan 2010 – 2015 (Draft for consultation)
4. Shrewsbury and Telford Hospitals – ‘A Healthier Future’
6. Playing Fields Association – ‘The Playing Field’.
7. Shropshire Council – Local Development Framework: Core Strategy Final Plan Publication.
8. Telford and Wrekin Council – Local Development Framework (Central Telford)

**09/185 Accounts for Payment:**

Mr .J. Wilson	Salary (March)	£336.50
Mr. J. Wilson	Expenses (February)	£211.61
Mr. J. Wilson	Photocopying/laminating Quality Certificate	£7.13
	Frame for above	£12.00
Inland Revenue	Income Tax (March)	£75.82
Mr. T. Creber	Village work (March)	£417.00
Mr. A. Houlihan	Toilet facilities (March)	£50.00
N.W. P. Electrical	Streetlight Maintenance (March)	£227.57
Mr. J. Jamie	Remedial tree work	£1,300.00
Severn Hospice	Grant	£100.00
Macmillan Nursing Care	Grant	£100.00
Marie Curie Cancer Care	Grant	£100.00
Hope House	Grant	£100.00
Shawbury Scouts/Guides	Grant	£100.00

W. Shropshire Talking Paper Grant		£100.00
Mr. A. Brown	Travelling expenses (Training Course)	£10.81
Shropshire Council	Planning application (CCTV)	£85.00
Shropshire Council	Planning application (Burial Ground)	£167.50
J. M. Bailey	Refreshments – Parish Plan Meeting	£20.00
Scottish Power	Power supply (February)	£169.96
Interactive Information	HS Web hosting and housing database (14.03.10 -14.03.11)	£171.55
SALC	Quality Council Badges	£9.00

#### **09/186 Financial Statement:**

A financial statement was tabled and approved.

#### **09/187 Village Seats:**

It was agreed to purchase two new seats – one to be placed in the area of the Dirt Track and the second one in Edgbolton. Clerk to get details of prices from suppliers for the next meeting.

#### **09/188 Parish Plan:**

Mr. Bailey gave details of the last committee meeting when the final version of the Parish Plan had been reviewed. He apologised to Mrs. Dove, whose personal details had inadvertently been left out of the plan. It had been decided to disband the committee and that the outstanding grant money should be retained by the Parish Council in a ring fenced account, to be used for future Parish Plan activities.

It was agreed that it was necessary to keep a constant review of the action plans and the Clerk offered to maintain a detailed project record.

Mr. Bailey thanked all the members of the committee for the work they had done and especially Mr. Adrian Brown for the tremendous effort he had made in ensuring the production of such an excellent document.

The Chairman, supported by all the Members, offered thanks to everyone concerned with the Plan and in particular to Mr. Bailey and Mr. Brown. The resulting document was indeed first class.

#### **09/189 Community Service Awards (09/177(d))**

It was unanimously agreed to go ahead with Community Awards for individuals doing outstanding work with young people or the elderly. Full details of the process to be decided at the next meeting.

#### **09/190 Warning Signs in the Moat Area:**

Mr. Brown reported that the signs had been purchased and it was agreed to get them erected as soon as possible

#### **09/191 Annual Inspection of Trees**

Clerk reported that there was a need to have all the trees on Council land inspected annually. This could be done by an unqualified person, using data from the full inspection that had taken place in the past year. A full inspection needed to be carried out every five years. Mr T. Merchant, who had carried out the full inspection, had offered to show the appointed person how to carry out the annual inspections.

Mrs Dove offered to undertake the task and the Clerk said he would inform Mr Merchant and ask him to liaise with her. Mrs. Dove also agreed to take on the role of Tree Warden

**09/192 Exchange of Information:**

(a) Issues for consideration on the next agenda

i. Vehicle Activated Signs:

Chairman reported that Shropshire Council had published a policy statement and it was agreed to study the implications for Shawbury at the next meeting.

ii Planning:

Clerk reported that Shropshire Council would be issuing a Design Statement on future planning issues in the County. This could have implications for Shawbury and would need to be considered by Members. It was to be published on April 2<sup>nd</sup>. and he would send a copy to each Member as soon as he received it.

(b) Issues needing urgent attention:

i Highways:

The following concerns were raised:

- (a) State of the footpath on the camp side of the Wem Road
- (b) Drain breaking up on the A53 by the bus stop
- (c) Road breaking away from the kerb on the second entrance to the Glebelands
- (d) Dropped kerb by the Doctor's surgery needs repairing.
- (e) Sign covering a hole close to the Hairdressers needing attention
- (f) Mr. Dodd asked that a check be made to see if any progress had been made with regard to re-siting the 30mph signs on Poynton Road.

ii Streetlights:

Mr. Kennedy reported that the light on the Wem Road opposite the camp entrance was on all day. Clerk to inform contractors.

iii Other

1. It was agreed to hold the Annual Parish Meeting on Wednesday, May 26<sup>th</sup> at 8.00pm  
Chairman agreed to ask the Shropshire Council's Planning Team to give a presentation.
2. Concern at the amount of graffiti on the Youth Pod walls. Chairman to get the Street Scene Manager to arrange to have it cleaned again

**09/193 Information:**

The Clerk advised Members of the following:

- (a) Junior Football Club will be using the Recreation Ground on April 11<sup>th</sup>. for a football match and fund raising event and on June 12<sup>th</sup>. for the Annual Presentation Day.
- (b) Mr. Robert Pinches has re-sited the goal posts and the pitch and a five- a-side pitch have been marked out on the field.
- (c) Shropshire Council's North Leisure Services will be holding a 'Reccy Rangers' session for children aged 5-12 year on Monday 12<sup>th</sup>. April 10.00 -11.30am.
- (d) A contractor has been employed to get rid of moles on the Recreation and Burial Grounds.

**09/194 Unresolved Parish Business:**

Members supported Mr. Bailey's proposal that there should be a standing item on every agenda, indicating issues which had been raised by the Council and had yet to be actioned or resolved.

**09/195 Site Meetings**

No site meetings had been held.

**09/196 Reports from:****(a) Police:**

A written report had been received from the police indicating that in the period from January 11<sup>th</sup>. to March 4<sup>th</sup>. the following offences had been recorded:

Theft – 2; Theft from store 1; Theft of pedal cycle -1; Criminal damage to motor vehicle - 1; Burglary non dwelling -1; Burglary dwelling -1 and Criminal damage to building -1.

Mr. Bailey reported that he arranged to meet with police representatives on Friday 12<sup>th</sup>. at 2.00pm, to discuss Parish issues and especially their response to the CCTV development.

Mr. Dodd agreed to attend with him.

**(b) Youth:**

No report tabled.

**(c) RAF Shawbury:**

MACR Longmuir reported that

(a) The Hanger Party had been very successful.

(b) Night flying was starting again and would gradually increase over the next few weeks.

(c) The RAF was hopeful of being able to extend the area covered by the flights in addition to those agreed last year.

**(d) Shropshire Council:**

Councillor S. Jones reported that

(a) The Council budget had been approved. There would be an increase of 1.7% in the northern area of the County. Police and Fire Service increases still to be decided.

(b) A regular collection of plastic bottles would commence on May 4<sup>th</sup>. in the northern area of the Council, which includes Shawbury.

**09/197 Banking:**

Members approved the following resolution:

*'That the Council retains a banking relationship with the Royal Bank of Scotland plc (Shrewsbury Branch) in accordance with the mandate set out by the bank'.*

The following members were approved as signatories to the account with the power to sign cheques:

Councillors S. Jones, J. Manley, A. Brown, C. Kennedy. D. Baldwin and F. Medley.

**09/198 Planning Applications:**

The following application was considered and supported by Members:

London House, Shawbury Heath – extension.

**09/199 Committee Reports:****(a) Moat**

Mr. Brown gave a brief report which included:

1. Outstanding money held by the Committee had been passed to the Clerk for banking in the ring fenced Moat account.
2. The suggested changes to the constitution would be considered at the next committee meeting.
3. Tidy up sessions were continuing.
4. The committee had gratefully accepted a donation of from the Quiz held in the Elephant and Castle Public House.
5. There was still some outstanding tree work to be carried out but the work done so far was very good.

**(b) Access:**

Mrs Medley reported on her meeting with Mrs. Wood when they toured the village trying to identify access problems for disabled people. Favourable comment had been made about the ramps outside the Co-op and the 'Take Away' shops and it was felt that similar changes outside the other shops would be a great benefit to wheel chair users. Concern was also raised about the low garage sign which restricted vision.

**(c) Local Area Committee:**

Mr. Kennedy stated that he was unable to attend the next meeting being held on March 15<sup>th</sup>. Mr Bailey was nominated to attend in his place and the Clerk stated that he would inform the secretary of the group, as per the regulations.

**09/200 Press Matters:**

No urgent issues identified but a picture, taken by Mr. Dodd, of the Quality Council Certificate being presented to the council to be sent to the Shropshire Star.

**099/201 Date and Time of next meeting:**

The next meeting will be on April 13<sup>th</sup>.at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed S. Jones (Chairman)                      Date: April 13<sup>th</sup>.2010**